

International Program Proposal

International study programs are an important aspect of the BYU experience and offer an opportunity to provide students with quality academic experiences and opportunities for personal growth not possible to accomplish on campus. In addition to achieving program-specific academic learning outcomes, all programs should develop skills in intercultural communications, cultivate specific cultural knowledge, provide spiritually rich learning experiences and promote an understanding of the Church in a global context.

After approval by the appropriate college, program operations are evaluated by Kennedy Center staff, and academics are reviewed by the Academic Oversight Committee for clarity of learning outcomes and demonstration of appropriate purpose and rigor. Programs will be listed in the catalog under the sponsoring unit, and learning outcomes for approved programs should be placed on the BYU learning outcomes site. Assessment of program outcomes is the responsibility of the sponsoring academic unit.

Guidelines for operational aspects of international study programs may be found on our Faculty Resources page at <http://kennedy.byu.edu/isp/faculty/index.php>, listed as “Principles to Guide International Study Programs”. Programs must adhere to the BYU International Travel Policy found at travelsmart.byu.edu.

GENERAL PROGRAM INFORMATION

Please note that information in this section will be used to describe your program in the University Catalog.

Instructions: Download this form to your computer before filling it out.

Today’s Date: _____

Sponsoring Academic Unit: _____

Program Type: Study Abroad
 Internship
 Field School
 Direct Enrollment

Program Title (should reflect program outcomes, not just the location):

Program Description (5 sentences or less and outcomes-oriented):

Program Location(s): _____

Program Cycle (semester/term, duration, and anticipated frequency):

Is this a new program or an iteration of a previously-approved program?

New program

Iteration of previously-approved program

Please list: _____

PROGRAM DETAILS: ACADEMIC

Summarize the overall academic objective(s) of this program:

Briefly present the academic justification for the program curriculum being taught off-campus:

Credit Hour Requirement

Each program requires students to enroll in academic credit. Study Abroad and Direct Enrollment Programs require a minimum of 12 credit hours per semester or 6 credit hours per term. Internship Programs require a minimum of 9 credit hours per semester or 4.5 credit hours per term.

Required credit hours students will take while on the program: _____

Learning Outcomes

To help assure the effectiveness and impact of programs across the campus, the ISP Academic Committee has developed four broad learning outcomes for all programs. These outcomes are listed below.

At the completion of international programs, students will be able to:

- 1. Demonstrate an understanding of the people, worldview, culture (and language, where applicable) of the foreign setting in which they study.*
- 2. Recognize their own cultural presuppositions and biases (presumably through exposure to, and study of, foreign perspectives on one's own culture).*
- 3. Articulate a deep awareness of one's academic discipline by comparing and contrasting how it is understood and practiced in a foreign setting.*
- 4. Express a broad understanding of the Church in a global context and a more refined insight into its core beliefs by exposure to cultural variation in religious expression and practices.*

Explain how this program will meet each of the above ISP Learning Outcomes and how the outcome will be assessed:

1. _____

2. _____

3. _____

4. _____

PROGRAM DETAILS: OPERATIONAL

Faculty Involvement (by faculty and/or others)

- Indicate how many faculty will be directly involved in the operation of the program
- Describe levels and duration of on-site oversight

Logistics

- Indicate plans for student housing (students may not stay with LDS host families)
- Describe how group travel will be handled
- List field/side trips that are planned and any concerns

Church Relations

International study programs should integrate students with the local Church where possible but should never be a burden on local members or leaders. To ensure proper protocol for contact with local Church leaders, all such communication should be initiated by the ISP office.

- Describe how the proposed program will comply with this policy:

Local Impact

BYU international study programs should not create local dependencies or otherwise negatively affect the local community.

- Indicate if this could be an issue with the proposed program and, if so, how it will be addressed:

Cultural Sensitivities

- Describe any significant cultural differences or norms that students will need to adapt to in order to be successful on this program:
- Explain how students will be trained to be successful in this area:

Safety and Security Concerns

- Describe unique safety or security risks associated with this program:
- Explain how the risks will be addressed in the pre-program training:
- Explain how the risks will be monitored during the program:

PROGRAM APPROVALS

Department Chair of sponsoring academic unit	Date
College Dean	Date
ISP Operational Coordinator	Date
International Security Analyst	Date
ISP Academic Committee	Date
Kennedy Center Director	Date

ADDITIONAL APPROVALS IF OFFERING COURSES FROM OUTSIDE THE SPONSORING ACADEMIC UNIT

Name of department:	
Department Chair	Date
College Dean	Date
Name of department:	
Department Chair	Date
College Dean	Date